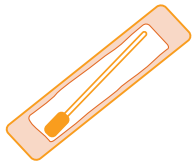


# COVID-19 Kit

Before attempting to collect a sample, please read this instruction leaflet carefully.

All samples submitted should be treated as though the patient is infected with a Hazard Group 3 pathogen. All Specimens must be sent in accordance with Cat B Transport Guidance.

## This kit contains:



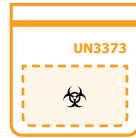
Swab



Sample tube containing transport medium



Rigid plastic 'clam shell'



Clear sealable bag



White plastic UN3373 transport bag



Diagnostic test requisition form

## Submission of Sample Data

For submission of samples, in addition to completing the pre-numbered diagnostic test requisition form which will accompany the sample, the user will need to provide patient/sample details and submit electronically by logging on at <https://covid.sourcebioscience.com>.

Below is a representation of the data required to be submitted electronically:

SBS Ref	Unique Identifier	First Name	Last Name	Date of Birth	Date Sample Taken	Time Sample Taken	Gender

### NOTE:

Unless you are submitting samples by NPEx data transfer, failure to complete the diagnostic test requisition form & electronic submission will result in the laboratory being unable to process the sample.

### 1

- Complete and attach the peelable label from the requisition form and attach to the sample tube.



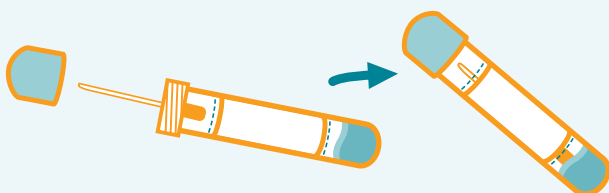
### 2

- Taking all necessary PPE precautions and following national guidelines, using the single swab provided take a combined throat then nose swab.\*



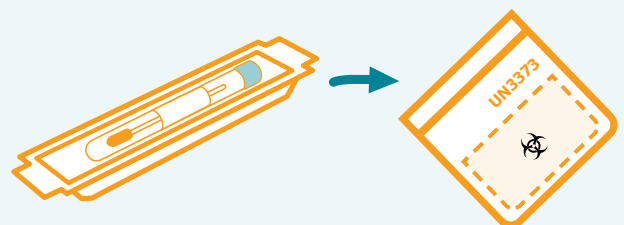
### 3

- Place swab into the sample tube, snapping off any excess stem and ensure lid is **securely** closed.



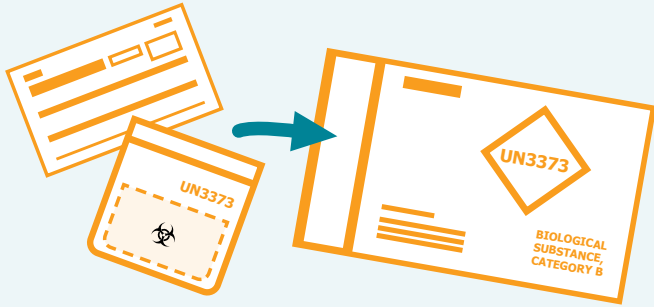
### 4

- Place the sample tube inside the rigid plastic 'clam shell' and into the sealable clear plastic bag and firmly seal.



5

- Place both the clear plastic bag containing the sample along with the completed requisition form into the white plastic UN3373 transport bag and seal.



6

- Place each sealed UN3373 transport bag in the transport box provided and arrange courier collection by contacting **[courier@sourcebioscience.com](mailto:courier@sourcebioscience.com)**.



**NOTE:**

if you are using your own courier, please ensure outer packaging is compliant with Category B transportation regulations.

Testing will be carried out at:

**Source BioScience laboratories, 1 Orchard Place, Nottingham Business Park, Nottingham NG8 6PX.**

Testing will be performed using CE-IVD RT-PCR testing kits for the SARS-CoV-2 virus.

## Results

- An email will be sent to a secure named account notifying that results requiring direct patient notification are available
- Please log onto the portal at <https://covid.sourcebioscience.com>



# STOP!

**Before arranging collection or dispatching your samples, please ensure that:**

- 1) All samples submitted have been treated as though the patient is infected with a Hazard Group 3 pathogen
- 2) Patient/Sample details have been submitted electronically via the Source BioScience portal
- 3) Each sample is accompanied by a completed test requisition form
- 4) All samples have been placed into the compliant courier transport box provided and sealed

\* <https://www.gov.uk/government/publications/wuhan-novel-coronavirus-guidance-for-clinical-diagnostic-laboratories>

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